



Victor Valley Community College District Board of Trustees Regular Meeting

Minutes

Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, California

January 10, 2006

4:30 p.m.

CALL TO ORDER: The Board of Trustees of Victor Valley Community College District met in Open Session on January 10, 2006, in the Board Room of the Administration Building. Mr. Range, Board President, called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE: Elizabeth Majeske-Lozada led the audience in the Pledge of Allegiance to the flag.

MEMBERS PRESENT: Mr. Range, Board President; Mr. Dennis Henderson, Vice President; Mr. Donald Nelson, Clerk Trustee, Thomas M. Elder II, Dr. Bettye Underhill, Trustee, arrived at 4:31 p.m. ASB President and Student Trustee Kimberlee Kelly arrived for Open Session at 6 p.m. and left at 6:40 p.m.

MEMBERS ABSENT: None

STAFF/GUESTS PRESENT: Dr. Spencer, Mr. Baron, Dr. Schmidt, Mr. Bill Greulich, Dr. Prystowsky, Dr. Lewallen, Ms. Nancy Wilkett, Mr. Willie D. Pringle, Mr. Robert Sewell, Rachel Skifton, Nicholas Warino, Mary Pringle, Pat Green, Dave Chip, Lael C. Willingham, Dr. John Rude, other staff, and members of the public.

CLOSED SESSION: Mr. Range recessed the Open Session at 4:35 p.m. and the Board met in Closed Session from 4:35 p.m. to 6:49 p.m. to discuss the following:

The Board moved to Closed Session from 4:35 p.m. to 6:49 p.m. to discuss the following:

1. CLOSED SESSION

- (a) Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL —
EXISTING LITIGATION: six (6) cases
(1)Gloria Henderson vs. Victor Valley Community College, Bettye Underhill, Nick Halisky, VCVVS 030263;

BOARD OF TRUSTEES: Tom Elder, Dorothy Franke, Dennis Henderson, Joe Range, Bettye Underhill, ASB Member

(2)Nicholas Halisky and Cathleen Halisky vs. Victor Valley Community College District, Dennis Henderson, et. al, VCVVS 026112; consultation with legal counsel per Government Code Section 54956.9(a)

(3)Carissa M. Warren, Gaye L. Giarmo, and Karen E. Salazar v. Victor Valley Community College District, Larry Boutcher and Does 1 through 100, VCVVS 027382

(4)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore, and Does 1-1000;VCVVS 037295

(5)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore, and Does 1-1000; VCVVS 036483

(6)Victor Valley Community College District vs. Nicholas Louis Halisky, Lynn Puckett, and Does 1 through 100, VCVVS 036483

(b) Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Bill Schmidt, Willard Lewallen, Richard Prystowsky, Willie Davis Pringle, Bruce Baron. Employee organizations: CSEA, CTA, AFT-PTFU

(c) Government Code Section 54957:
DISCIPLINE/DISMISSAL/RELEASE OF A PUBLIC EMPLOYEE:
Two (2) positions

(d) Government Code Section 54956.9
POTENTIAL LITIGATION: Student Complaint

2. RECONVENE TO OPEN SESSION

6 p.m.

The Board reconvened to Open Session at 6:49 p.m.

2.1 Action as a result of Closed Session

Mr. Range reported that there were no actions taken by the Board in Closed Session.

3. GOVERNING BOARD

3.1 It was MSC (Underhill/Nelson, 5-0) to approve the minutes of the December 13, 2005, regular Board meeting.

3.2 Announcement that persons may speak to agenda items if the Agenda Discussion Form has been completed.

3.3 Agenda Additions/Revisions

Dr. Spencer announced that item 5.d had an amendment.

4. REPORTS

4.1 Superintendent/President

Dr. Spencer reported that the winter session was going quite well, and the campus experienced a smooth start. Dr. Spencer provided up update on Assembly Bill 58 which will provide \$1.5 billion in construction money. A draft of the California Community College strategic plan was

distributed and the three challenges were presented and how the college can relate to those challenges.

4.2 Instruction

Dr. Prystowsky reported on the 2nd week of the winter session and thanked Deans Rude and Parisi for their hard work. An update regarding the visit from the staff of the College of the Redwoods regarding Datatel training was provided. Pat Green, Director of Nursing reported on the White Cap award that was presented at the recent pinning ceremony.

4.3 Student Services

Dr. Lewallen reported on the Datatel training that is scheduled for the next two months. Intense training is planned in January for the MIS staff who operate the system. The college will be sending a team of administrators and faculty to Oakland attend the SSPIRE symposium with is tied to a grant we have received. In addition, on January 28, a team of 10-15 faculty members will be touring the success center of Chaffey College which is tied to our Title V cooperative grant.

4.4 Administrative Services

Mr. Baron reported on his recent visit with Fred Harris, Assistant Vice Chancellor at California Community College Chancellor's office and an auditor, who visited the college regarding the status of the college's fiscal position. He said that there are four levels in this process with the 4th level being the worst place to be, 3rd level requiring continuous monitoring, the 2nd level would need periodic monitoring, and the 1st level would indicate that they are satisfied with the status of the fiscal position and risk. We have been placed on a level 2 status. With the three major concerns being: 1) we do not have a reserve fund that is at a minimum of 5%; 2) we have not yet prepared for the GASB 45 and 47 policies (funded plan for retirement benefits); 3) we are relying on entirely our current revenues to support our current activities. These three issues have put us at a level 2 (periodic monitoring) for this current year. Fred Harris has asked us to prepare a detailed analysis against the criteria and to provide him with a multi-year plan on how the college is preparing to turn those three major issues around in the next couple of years so that the risk is at the lowest level.

4.5 Human Resources

Dr. Schmidt reported on the approximately 21 jobs that are in recruitment. Extensive recruitment efforts for faculty and administrative positions are current underway.

4.6 Governmental Relations

Mr. Greulich reported on the alternative funding bill that did not make it through the legislature which ended up as SB6 which hopefully will become a California initiative requiring 600,000 signatures for the petitions in order to get it on the ballot. This measure will do three important

things: 1) it would separate the colleges from K-12 forever; 2) Colleges will have their own Proposition 98 and 3) it will give the colleges a funding base which would be guaranteed with the percentage remaining the same each year.

4.7 Foundation

Ms. Ontiveros reported on upcoming January 28 Alumni Hall of Fame and Distinguished Service Awards event. The Student Experience fund, with additional funds, will be supporting the Model UN team for their trip to New York as well as the College Singers for their trip to Florida.

4.8 Board of Trustees

Mr. Nelson complimented Duane Buckles and the staff of Restaurant Management for their outstanding job at the Apple Valley City employee's Christmas party at the Fairgrounds. Mr. Nelson also reported on the Spring Valley Lake recall election. Mr. Range reflected on the past year and provided an report for the upcoming year.

4.9 Constituency Representatives

- a) ASB
On behalf of Ms. Kelly, Mr. Sewell reported on upcoming student events.
- b) CCA
No report
- c) CSEA
On behalf of Mrs. Greene, Mr. Chip reported on the status of CSEA grievances and provided the board with a list of the various grievances that have been filed and/or settled by CSEA.
- d) Faculty Senate
No report
- e) AFT Part-Time Faculty United
No report
- f) Management
Mr. Sewell reported on a past Leadership Team meeting that discussed the secret shopper concept that focused on customer service.

4.10 Public Comments

This is the time for the general public to address the Board. State law prohibits the Board from addressing any issue not included on the agenda. Please limit comments to three minutes per individual and a total of 15 minutes per topic. Discussion of personnel matters is inappropriate for open session. The Board is committed to protecting the privacy interests of District personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the director of human resources. Speakers are cautioned that under California law, no person is immune from

liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

5. CONSENT AGENDA

It was MSC (Underhill/Elder, 5-0) to approve the consent items as amended in one motion.

- a. Out of State Travel – Washington, DC
Consider approval of out of state travel to Washington, D.C. for Dr. Thomas Miller, the Victor Valley College Singers and Master Arts Chorale. Fiscal Impact: None to the District. The cost is to be paid by members of the group, assistance from ASB and through fundraising.
- b. Out of State Travel – Catersource 2006
Consider approval of out of state travel for two students and Debbie Peterson to attend the Catersource 2006 Annual Conference in Las Vegas, NV from January 22, 2006 through January 26, 2006. Fiscal Impact: \$2,857 to be paid by VTEA funds.
- c. Board of Trustees Payment Report
Consider approval of Board of Trustees Transfers and Payments Reports.
- d. Classified Bargaining Unit Appointments, Promotions, and/or Transfers
Consider approval of the appointments as listed. Fiscal Impact: Budgeted
- e. Academic Extra Duty Days
Consider approval of the extra duty days assignment for Patricia Jones as listed. Fiscal Impact: Budgeted
- f. Academic Ratification of Eminence Requests
Consider ratification of the eminence request as listed. Fiscal Impact: none
- g. Temporary Academic
Consider approval of the appointments as listed. Fiscal Impact: Budgeted Item
- h. Approve Expenditures for Background Investigations
Consider approval of the expenditures to Madeira Group International to provide background investigations for the campus police/public safety officers at a cost of \$695 each, not to exceed \$5000. Fiscal Impact: Budgeted \$5000
- i. Non-Classified Employees
Consider approval of the appointments as listed.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 CCCT Board Nominations

It was MSC (Elder/Henderson, 4-1, Nelson abstained) to nominate Donald Nelson for the CCCT board election as listed.

6.2 Spring Valley Lake Special Election

It was moved (Nelson) and seconded (Elder) to recall the entire Board of Spring Valley Lake. Dr. Spencer pointed out that two separate items would be voted on. The first vote would be whether to approve the recall of the Board of Spring Valley Lake. A vote of yes, would approve a recall of the entire Board of Spring Valley Lake and a vote of no, would disapprove recalling the entire Board. Following discussion, the motion failed to recall the entire Board of Spring Valley Lake resulting in a no vote (Nelson/Elder, 5 no, 0 yes). The second vote would be to approve the existing Board of Directors. It was MSC (Elder/Underhill, 5-0) to elect the existing Board of Directors.

7. SUPERINTENDENT/PRESIDENT

7.1 First Reading: Proposed Board Policy No. 6620 – Naming Recognition

It was MSC (Elder/Underhill, 5-0) following discussion, the motion carried to accept for first reading the proposed Board Policy No. 6620, Naming Recognition

8. INSTRUCTION

8.1 Maintenance Agreement – SIRSI Corporation

It was MSC (Elder/Nelson, 5-0) to approve the maintenance agreement with SIRSI Corporation for maintaining the software and hardware in the Learning Resource Center for the period of June 1, 1006 through May 31, 2007. Fiscal Impact: \$11,583 budgeted item.

9. STUDENT SERVICES

9.1 First Reading: Revised Board Policy No. 4230 – Grading Symbols

It was MSC (Elder/Underhill, 5-0) following discussion, the motion carried to accept for first reading the revised Board Policy No. 4230 –Grading Symbols.

9.2 First Reading: Revised Board Policy No. 5040 – Student Records and Directory Information

It was MSC (Elder/Underhill, 5-0) to accept for first reading the revised Board Policy No. 5040 –Student Records and Directory Information

10. ADMINISTRATIVE SERVICES

10.1 Donations

It was MSC (Henderson/Nelson, 5-0) to accept the donations as college property as listed. Total donation amount \$\$121.906.62.

11. HUMAN RESOURCES

12. FOR INFORMATION ONLY

12.1 Monthly Financial Statements
This item is for information only.

13. ADJOURNMENT

The meeting was adjourned at 8:17 p.m.

APPROVED:

Joe Range, President

Donald Nelson, Clerk

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary

Date Approved