



Victor Valley Community College District Board of Trustees Regular Meeting Minutes

Date: June 27, 2006

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

2 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on June 27 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 2 p.m.

TRUSTEE ROLL CALL: **Present:** Joe Range, Board President; Dennis Henderson, Vice President; Donald Nelson, Clerk, Bettye Underhill, Trustee; Thomas M. Elder, II, Trustee; and Michael Koenig Student Trustee. **Absent:** None.

MANAGEMENT PRESENT: Dr. Spencer, Superintendent/President, Mr. Baron, Vice President, Administrative Services, Dr. Schmidt, Director Human Resources, Dr. Lewallen, Vice President, Student Services, Dr. Prystowsky, Interim Deputy Superintendent/Executive Vice President, Instruction.

PLEDGE OF ALLEGIANCE: Dr. Prystowsky led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS ONLY: The following individual made comments with respect to the noted agenda items: Margaret West (6.1, 6.2, 6.3, and 6.4)

AGENDA ITEMS PULLED:

11.1 Agreement – Norman A. Traub Associates

To approve the agreement with Norman A. Traub Associates to provide investigation of discrimination and/or harassment complaints and to provide testimony at personnel hearings, executive sessions, depositions, or court proceedings in connection with these duties. Fiscal Impact: Fund 01 budgeted item, not to exceed \$20,000.

11.10 Administrative/Management Confidential New Position

To approve the new management position of custodial supervisor and job description. Fiscal Impact: Budgeted

12.16 District Initial Negotiations Proposal

The initial proposal from the district to CTA is presented for board information.

12.17 CTA Initial Negotiations Proposal

The initial proposal from the CTA to the district is presented for board information.

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

6. BOARD OF TRUSTEES

6.1 Agreement – Law Offices of Dennis J. Walsh

It was MSC (Underhill/Elder, 5-0) to ratify the agreement with the Law Offices of Dennis J. Walsh for legal consulting services as indicated in the agreement. Fiscal Impact: Fund 01 budgeted item, not to exceed \$50,000.

6.2 Agreement – Andelson, Atkinson, Loya, Ruud & Romo

It was MSC (Underhill/Nelson, 5-0) to ratify the agreement with Andelson, Atkinson, Loya, Ruud & Romo for legal consulting services as indicated in the agreement. Fiscal Impact: Fund 01 budgeted item, not to exceed \$10,000.

6.3 Agreement – Burke, Williams and Sorensen, LLP

It was MSC (Elder/Nelson, 4-1 Henderson, No) to ratify the agreement with Burke, Williams & Sorensen, LLP for general counsel services as indicated in the agreement. Fiscal Impact: Fund 01 budgeted item, not to exceed \$200,000

6.4 Agreement – Liebert Cassidy Whitmore

It was MSC (Nelson/Elder, 4-1 Henderson, No) to ratify the agreement with Liebert Cassidy Whitmore for legal consulting services as indicated in the agreement. Fiscal Impact: Fund 01 budgeted item, not to exceed \$250,000.

PUBLIC COMMENTS ON ANY CLOSED SESSION AGENDA ITEM: The following individual made a comment with respect to the noted agenda item: Dick Wright (1.a.1)

At 2:20 p.m., Board President Joe Range adjourned the meeting to closed session to consider the following items:

1. CLOSED SESSION

(a) **Government Code Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION:**

- (1) G.Henderson vs. Victor Valley Community College et al., San Bernardino County Superior Court case No. VCVVS 030263;
- (2) N. Halisky and C. Halisky vs. Victor Valley Community College District et al., San Bernardino County Superior Court case No. VCVVS 026112;
- (3) Warren et al., vs. Victor Valley Community College District et al., San Bernardino County Superior Court case No. VCVVS 037382
- (4) Puckett vs. Victor Valley Community College District et al., San Bernardino County Superior Court case No. VCVVS 037295
- (5) Puckett vs. Victor Valley Community College District et al., San Bernardino Count Superior Court case No. VCVVS 036483
- (6) CSEA vs. Victor Valley Community College District, Public Employment Relations Board Case No. LA-CE-4910-E

- (b) **CONFERENCE WITH LABOR NEGOTIATORS**
 Agency designated representatives: Bill Schmidt, Willard Lewallen, Richard Prystowsky, Willie Davis Pringle, John Rude, Bruce Baron. Employee organizations: CSEA, CTA, AFT-PTFU, Management
- (c) **PUBLIC EMPLOYEE APPOINTMENT**
 Administrative Assistant
 Administrator on Special Assignment
 Assistant Director, Auxiliary Services
 Custodian
 Grounds Maintenance Worker
 Human Resources Analyst
 Human Resources Technician
 Instructional Assistant III, ESL
 Instructor
 Lead Grounds Maintenance Worker
 Limited Term Worker: Lab Assistant
 Maintenance Locksmith
 Maintenance Technician
 Office Assistant
 Sign Language Interpreter
 Student Development Center Assistant
 Student Worker, including work study/work experience, CaWORKS, and tutor
 Substitute employee:
 Administrative Secretary I
 Sign Language Interpreter
 Food Service (CDC)
 Associate Teacher (CDC)
 Office Assistant
 Assistant Director, Auxiliary Services
 Temporary Academic Special Assignment
 Volunteer
- (d) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 Director, Admissions and Records

2. RECONVENE TO OPEN SESSION

At 6:38 p.m., Board President Joe Range reconvened the meeting in open session and made the following closed session report:

The board voted unanimously to approve the employment appointments as noted on the handout distributed to the public. These appointments are as follows:

Administrative Assistant
 Selby, Suzan
 Administrator on Special Assignment
 Boenheim, Marion
 Tortorici, Marianne
 Assistant Director, Auxiliary Services
 Murphy, Deanna
 Custodian
 Grounds Maintenance Worker

Human Resources Analyst
Chavez, Rocio
Human Resources Technician
Butler, Renay
Instructional Assistant III, ESL
Instructor

Biewend, Susan
Campbell, Bryce
Chambers, Todd
Cline, Diane
Embrodén, Nord
Esparza, Annabelle
Gibbons, Mark
Haas, Michael
Hampton, Christopher
Han, Sarah
Hartman, Dennis
Herbert, Shelton
Holtzendorff, Dave
Jones, Greg
Juarez, Aric
Macias, Eugenia
Mackay, Pamela
McGuire, Mary Ann
Ruiz, Maria
Selden, Emily
Stockman, William
Visser, Mike
Voss, James
Weis, Ahn

Lead Grounds Maintenance Worker

Limited Term Worker:

Lab Assistant

Maintenance Locksmith

Maintenance Technician

Office Assistant

Sign Language Interpreter

Student Development Center Assistant

Garcia, Ana

Student Worker, including work study/work experience, CalWORKS, and tutor

Abdul-Khabir, Laylaa
Alvarez, Jenny
Anderson, Van
Apodaca, Brandy J.
Arroyo-Barbosa, Jan Michael
Baker, Lisa
Barahona, Maria L.
Beardsley, Christina
Becker, Eric
Beltran, Bernice

Bennett, Aaron
Bennett, Felicia
Boonyadit, Asusena
Boonyadit, Surapongse
Brown, Derick M.
Brown, Jennifer
Carney, Samantha
Carrillo, Krystal
Chairez, Daniel Jr.
Chavez, Katie L.
Chesley, Rhonda
Christy, Joanie L.
Cobb, Jenny Lynn
Curci, Kristen E.
Deards, Erin
Delgado, Emmanuel
Dillon, Chantel
Dominguez, Adriana
Eason, Shala
Elja, Shakiba
Espinoza, Vladimir
Fierro, Alexandra
Fullen, Samantha
Garcia, Ana I.
Garrett, Debbie K.
Gaspar, Maria E.
Gentry, Ricky
Girgis, Manal W.
Glasper, Rachel
Gomez, Manuel E.
Gonzales, Sonya
Grubb, Brian
Gutierrez, David Jr.
Gutierrez, Malisa
Gutierrez-Bucio, Laura
Hagen, Thomas
Hanour, Kenneth
Harrell, Rochelle M.
Harris, Angela M.
Henry, Ryan C.
Hill, Milton III
Hoskins, John

Hutchins, Catherine
Jaime, Israel
Jones, Sherry
Kamel, Abdel
Kelly, Kimberlee
Kiss, Amanda
Koenig, Michael J.
Krumnsiek, Kristy
Larriva, Jennifer
Larsen, Mary Anne
Laveaux, Chelemar
Leicht, Jordan
Leicht, Kendra
Leisenfelder, Sara M.
Lewis, I-Chaney
Lim, Yee Siang
Lovejoy, Daniel W.
Lugtu, Sheika
Magistrale, Victoria
Majeske-Lozada, Elizabeth
Martinez-Gonzales, Elba
Mays, Lana
Mazzola, Edmund J.
Melendez, Amaira
Micetich, Kristen J.
Morales, Gisel
Morgan, Dale
Morgan, Krystal
Ndukwe, Esther
Neal, Christina L.
Newberry, Tiffany C.
Ortiz, Andy
Pallante, Anthony
Paz, Victor
Perez, Armando D.
Peterson, Julie
Phillips, Kelly L.
Pimental, Tricia S.
Pitre, Simone
Plank, Cristi D.
Ramsey, Sherry
Randa, Sharilyn

Randle, Candace
Randol, Phillip E.
Roberts, Jordan L.
Roberts, Reillovi
Romberger, Robert E. Jr.
Rose, Jared L.
Rovira, Jesus
Ruiz, Felicia
Ruiz, Marleleta E.
Sahagun-Molina, Noemi
Sanchez, Pedro D. Jr.
Shved, Lyudmila
Soeder, Susan
Solis, Lilia Y
Spillman, Melissa L.
Steiner, Rebecca
Stewart, Kathy L.
Swanberg, Virginia
Taylor, Tawny
Tejas, Stephen
Timmons, Dawn
Tipples, Tammy
Torres, Alicia
Vaccari, Michelle
Valente, Theresa Y.
Vermette, Cheryl E.
Villa, Mandy J.
Voltz, Pamela
Wade, Alaina
Ward, Tracy
Weber, Youlia
Wessell, Jeffrey
Whelan, Alanda
Williams, Clyde L. Jr.
Williams, Michelle
Williams, Robert H.
Wilson, Kari
Wilson, Tracy L.
Winkelpeck, Natasha
Yacobucci, Kristina
Yancho, Selena
Zapien, Roberto

Substitute employee:
Administrative Secretary I
Select Personnel
Assistant Director, Auxiliary Services
Murphy, Deanna
Associate Teacher (CDC)
Bantug, Hoisze
Gutierrez, Malisa
Lewis, Lindsey
Pollard, Pam
Wilson, Loreta
Food Service (CDC)
Erdmann, Catherine
Gonzales, Kyla
Office Assistant
Lopez, Jami
Sign Language Interpreter
Allen, Monique
Temporary Academic Special Assignment
Basha, Claudia
Beach, Kelley
Butros, Michael
Carlson, Brian
Cole, Christine
Dunsmore, Margaret
Eklund, Laird
Farber, Lee
Harris, Lee
Huiner, Leslie
Johnson, Eartha
Jones, Patricia
Malone, Patrick
Mauch, William P.
McCracken, Michael
Menser, Gary
Ness, Rebecca
Oliver, Claude
Pendleton, Joe
Ricci, Melody
Ruiz, Maria
Sanchez, Lilia
Smith, Michael
Sweet, John
Tomlin, Karen
Trost, Jaclyn
Visser, Sandy
Wollan, Diane
Volunteer
Garza, Marcelino
Hoffman, Donna
Holmes, Jeffrey
Ledezma, Adriana

McGannon, Michelle
Mickelsen, Kristy
Shirey, James
Uresti, David

PUBLIC COMMENTS RELATED TO AGENDA ITEMS ONLY: The following individuals made comments and spoke with respect to the noted agenda items: Julie Tremblay (5.bb), Margaret West (5ee, 5.kk, 5qq, 6.5, 7.1 10.1, 10.3, 10.7, 10.8, 10.9, 11.1, 11.2, 11.7, 12.1-12.8, 12.13, 12.20), Ginger Ontiveros (7.1), Arlene Greene (7.1, 10.1, 10.2, 10.5, and 12.2), Mitch Greene (10.2, 10.5) David Chip (12.2), John Rude (12.13), Willard Lewallen (12.13) Willie Davis Pringle (12.13), Jaye Tashima (12.13), Janet Long (12.13), Cindy Wilson (12.13), Sheri Foster (12.13)

It was MSC (Henderson/Nelson, 4-1, Elder, No) to extend an additional 15 minutes to the public comments section.

As a result of the 15 minute extension, the following individuals made comments and spoke with respect to the noted agenda items, Ginger Ontiveros (12.13), Diana O'Malley (12.13) James Wilson (12.13), Arlene Greene (12.13) and Lael Willingham (12.13)

3. GOVERNING BOARD

3.1 It was MSC (Underhill/Elder, 4-0-1, Nelson, Abstained) to approve the minutes of the May 9, 2006, regular Board meeting, and the May 23 and June 6, 2006 special board meetings.

4. REPORTS

The following reports were given by: Dr. Spencer, Dr. Prystowsky, Dr. Lewallen, Mr. Baron, Dr. Schmidt, Mr. Greulich, Mrs. O'Malley,

4.1 Superintendent/President (Dr. Spencer)

4.2 Instruction (Dr. Prystowsky)

4.3 Student Services (Dr. Lewallen)

4.4 Administrative Services (Mr. Baron)

4.5 Human Resources (Dr. Schmidt)

4.6 Governmental Relations (Mr. Greulich)

4.7 Foundation (Mrs. O'Malley)

4.8 Board of Trustees (Dr. Underhill, Mr. Nelson, Mr. Henderson, Mr. Elder, and Mr. Range)

4.9 Constituency Representatives

a) ASB (Mr. Koenig)

b) CCA (Ms. Ellis)

c) CSEA (Mrs. Greene)

d) Faculty Senate (Ms. Blanchard)

e) AFT Part-Time Faculty United (Mr. Mello)

f) Management (Mr. Sewell)

5. CONSENT AGENDA

Mr. Henderson requested that agenda item 5.bb should be pulled for separate discussion.

Approval of consent items.

It was MSC (Underhill/Nelson, 5-0) to approve the amended the consent items in one motion with agenda items 11.10, 12.16, 12.17 pulled and item 5.bb pulled for separate discussion.

- a. Agreement – Excelsior Education Center, Maintenance
Approval of the agreement with Excelsior Education Center for maintenance services per the contract. Fiscal Impact: income to the district
- b. Agreement – Excelsior Education Center, Police Services
Approval of the agreement with Excelsior Education Center for police services per the contract. Fiscal Impact: Income to the district
- c. Agreement – Foundation Honor Wall
Approval of the agreement with the Victor Valley College Foundation regarding the "Honor Wall". Fiscal Impact: none to the district
- d. Agreement – Desert Community Bank
Approval of the On-Site Sign and Advertising agreement with Desert Community Bank For the installation and operation of two marquees on the campus. Fiscal Impact: none to the district
- e. Agreement – Merrell-Johnson Engineering, Inc.
Approval of the agreement with Merrell-Johnson Engineering, Inc. for the services as indicated in the attached agreement. Fiscal Impact: \$2,835.00 (This project is State funded and will be 100% reimbursable to the district.)
- f. Agreement – Nationwide Power Solutions, Inc.
Approval of the agreement with Nationwide Power Solutions, Inc. for equipment maintenance through June 30, 2007, per the terms listed. Fiscal Impact: \$4,186.00
- g. Agreements
Approval of the agreements as listed. Fiscal Impact: \$6,015.00

Vendor/Consultant	Service	Amount
Business Radio Licensing	10-year radio license for M & O radios	415.00
Ionic Group	Parking Citation System Management & Tracking	2,000.00
Parlance Corporation	Service Agreement Renewal for NameConnector Service/Phone System	\$3,600.00

- h. Agreements – Off Campus Classes
Approval of the agreements as listed.

Vendor	Service	Amount
Apple Valley Fire Department, 336	Classroom Fall 05	-0-
Apple Valley High School	Classroom Fall 05 & Spring 06	-0-
Einstein Academy	Classroom Fall 05 & Spring 06	\$5.00/hr
Hesperia Country Club	Classroom Spring 06	-0-

Hesperia High School	Classroom Fall 05 & Spring 06	-0-
High Desert Villas	Classroom Fall 05 & Spring 06	-0-
Holy Innocents Catholic Church	Classroom Fall 05	-0-
Hook Community Center	Classroom Fall 05 & Spring 06	-0-
Lucerne Valley Gun Range	Classroom Fall 05 & Spring 06	-0-
Mountain View Montessori	Classroom Spring 06	-0-
Spring Valley Lake CC	Classroom Fall 05 & Spring 06	\$400/semester
Suitana High School	Classroom Spring 06	-0-
Victorville Public Works	Classroom Fall 05 & Spring 06	-0-

- i. Authorized Agents to the Joint Powers Authorities
Approval of Bruce Baron and Lael Willingham as the Victor Valley Community College representatives and alternate to the SWACC-JPA and the PIPS-JPA for 2006-07.
Fiscal Impact: None
- j. Authorized Signatory
Approval of the signatures of Patricia Spencer, Marianne Tortorici, Bruce Baron, and Mary Pringle to represent the board in the above-named cases for fiscal year 2006-2007 per Education code 72282. Fiscal Impact: None
- k. Electronic Signature Key
Approval of Bruce Baron, Mary Pringle and Lael Willingham as authorized signature key users for the period July 1, 2006 through June 30, 2007. Fiscal Impact: None
- l. Authorized Signatory
Approval of the signature of Dr. Willard Lewallen to represent the board in contracts and agreements for fiscal year 2006-2007 per Education Code 72282.
Fiscal Impact: None
- m. Donations
Acceptance of the donations as college property.
- n. Rental – Mobile Mini, Inc.
Approval of the rental of storage containers to be used by the Performing Arts department during the construction of the Speech/Drama addition. Fiscal Impact: Fiscal year 05-06 not to exceed \$400 per month for a total of \$1,062.74. Fiscal year 06-07 not to exceed \$400 per month for a total of \$4,974.12
- o. Board of Trustees Transfers and Payments Report
Approval of the Board of Trustees transfers and payments reports.
- p. Agreements – Contract Education Services
Approval of the agreements for Contract Education Services courses with the following contractors: Fiscal Impact: \$52,230.00 to the District.

VENDOR	COURSE	COURSE DATES	TENTATIVE AMOUNT RCVD
Solera at Apple Valley	Physical Fitness (Aerobic)	6/29/06-8/31/06	\$ 500.00
Womb to Walk	Childbirth Education	8/5/06-8/26/06	\$ 700.00
Womb to Walk	Childbirth Education	9/1/06-10/27/06	\$ 700.00
Womb to Walk	Learn Newborn Massage	9/9/06-11/4/06	\$ 500.00

Womb to Walk	Happiest Baby on the Block	9/16/06-11/18/06	\$ 400.00
Lord & Payne, Inc.	Down & Dirty Anger Management and Ways We Cope	8/23/06	\$ 1,000.00
Liberty Tax Service	Federal Income Tax Preparation (CTEC Certified)	9/11/06-11/16/06	\$ 1,000.00
Notary Public Seminars	Notary Public Workshop	1/21/06	\$ 3,000.00
Notary Public Seminars	Certified Loan Signing Agent	1/22/06	\$ 2,000.00
Notary Public Seminars	Child Visitation Monitor Overview Part I	7/29/06	\$ 990.00
Notary Public Seminars	Advanced Education for Child Visitation Monitor – Part II	7/30/06	\$ 990.00
Notary Public Seminars	Notary Public Workshop	9/16/06-12/9/06	\$ 9,000.00
Notary Public Seminars	Certified Loan Signing Agent	10/29/06-12/10/06	\$ 4,000.00
California School of Notary Public	Become a California State Notary Public-Online	8/28/06-12/16/06	\$ 700.00
California State Notary Public	Notary Public Workshop	8/30/06-12/16/06	\$ 4,000.00
California State Notary Public	Certified Loan Signing Agent	9/16/06-12/2/06	\$ 3,600.00
Learn CPR 4 Life	American Heart Association Healthcare Provider CPR	9/25/06-12/4/06	\$ 3,000.00
Terry S. Rowan, Inc.	Medical Front Office-A Home Study Course - Online	10/14/06	\$ 1,750.00
Terry S. Rowan, Inc.	Medical Transcription	10/14/06	\$ 1,750.00
Terry S. Rowan, Inc.	Beginning Medical Insurance Billing I	10/14/06	\$ 4,450.00
Terry S. Rowan, Inc.	How to Start Your Own Medical Insurance Billing Service from Home	10/15/06	\$ 2,600.00
Terry S. Rowan, Inc.	Beginning Medical Insurance Billing II	10/15/06	\$ 3,600.00
Terry S. Rowan, Inc.	On-line Medical Insurance Billing	10/15/06	\$ 2,000.00
		TOTAL	\$52,230.00

- q. Agreement – San Antonio Community Hospital
Approval of the clinical renewal agreement with the San Antonio Community Hospital as per the attached. Fiscal Impact: None
- r. Agreement (Renewal) – Ridgecrest Regional Hospital
Approval of the renewal agreement for clinical education with Ridgecrest Regional Hospital as per the attached. Fiscal Impact: None
- s. Agreement – Santa Fe Family Health
Approval of the renewal agreement for clinical education with Santa Fee Family Health (James C. Krider, M.D., Inc.) as per the attached. Fiscal Impact: None
- t. Agreement – Marine Corps Logistics Base Barstow
Approval of the agreement with the Marine Corps Logistics Base Barstow as per the attached. Fiscal Impact: None to the district.

- u. Agreement - Environmental Systems Products
Approval of the service agreement renewal with Environmental Systems Products for February 1, 2006 through January 31, 2007. Fiscal Impact: Budgeted Item, \$3,099.96.
- v. Out-of-State Travel – Nursing
Approval of out-of-state travel for Sally Thibeault, RN, nursing instructor, to attend A Work of Heart: Encouraging Excellence in Gerontologic Nursing Education conference at Pacific Lutheran University in Tacoma, Washington, on July 19, 2006. Fiscal Impact: None to the district. The cost of \$884.00 associated with this travel has been approved and will be paid through the Dr. Prem Reddy School of Health Sciences Staff Development funds.
- w. Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- x. Students/Staff Travel – ASB Retreat
Approval of travel for staff/students to attend the ASB retreat in Big Bear, CA July 7-9, 2006. Fiscal Impact: ASB budgeted item, not to exceed \$10,000.00
- y. Out-of-State Travel – Victor Hinder
Approval of the change in travel dates from June 26-30, 2006 to June 24-July 8, 2006. Fiscal Impact: None, all expenses are paid by the USDA Fellows Program.
- z. Agreement – Jacquelyn Reza
Ratification of the agreement. Fiscal Impact: Budgeted item, Title V Grant
- aa. Revised ASB Constitution
Approval of the revised ASB Constitution. Fiscal Impact: None
- bb. Moved to Action Agenda - 2006-07 Academic Calendar
Approval of the 2006-07 academic calendar. Fiscal Impact: None.
- cc. Agreement – Desert Valley Medical Group
Ratification of the agreement with Desert Valley Medical Group to provide medical services from July 1, 2006 through June 30, 2007. Fiscal Impact: Budgeted Item.
- dd. Academic Extra Duty Days
Approval of the extra duty day assignments for the 2006-2007 academic year (July 1, 2006 through June 30, 2007) for Chris Cole, CalWORKs counselor.
Fiscal Impact: Budgeted
- ee. Agreement, Southern California Community College District Employment Relations Consortium
Ratification of the agreement with the Southern California Community College District Employment Relations Consortium to provide six days of training workshops during the 2006-07 academic year. Fiscal Impact: Fund 01 budgeted item, \$2500
- ff. Academic Ratification of Equivalency Requests
Ratification of the equivalencies. Fiscal Impact: None

- gg. Online Collective Bargaining Database
Approval of payment for the subscription to the Community College League's Online Collective Bargaining Database for the 2006-07 academic year at a cost of \$2,500.
Fiscal Impact: Budgeted Item.
- hh. Agreement – Child Development Services CPKR-5529
Adoption of the resolution to approve the agreement with the California Department of Education for Child Development Services contract #CPKR-5529 per the terms and conditions contained therein. Fiscal Impact: to the District \$5,014.00.
- ii. Agreement (Amended) – Child Development Services #CCAP-4257
Approval of the amended agreement (Amendment 01) with the California Department of Education for Child Development Services contract #CCAP-4257 per the terms and conditions contained therein. Fiscal Impact: Additional \$6,702.00 to the District.
- jj. Out-of-State Travel – Robbie Richards
Approval of out-of-state travel for Robbie Richards to travel to Tulsa, OK to attend the 2006 WAVES conference held July 9-13, 2006. Fiscal Impact: Budgeted Item, not to exceed \$1,415.44.
- kk. Agreement – Allan Barbish Audio Systems
Ratification of the agreement with Allan Barbish to provide the sound system and video shoot with operators for both graduation ceremonies. Budgeted Item: \$6,000 from graduation budget.
- ll. Bid Participation –OfficeMax
Approval for the district to participate in the Master Purchasing Agreement Contract #001260 between the County of Oakland and OfficeMax Contract, Inc. and the "America Saves" program as per the terms of the agreements. Fiscal Impact: Budgeted Item for 2006-07.
- mm. Agreement – High Desert Alarm & Fire Sprinklers
Approval of the agreement with Hi Desert Alarm & Fire Sprinklers to provide testing and maintenance on the existing fire alarm system monitored by Hi Desert Alarm.
Fiscal Impact: Based on usage and agreement rate.
- nn. Renewal Agreement – Time Optics Company
Approval of the renewal annual agreement with Time Optics Company for the maintenance and repair to the IMS equipment for the period of July 1, 2006 thru June 30, 2007. Fiscal Impact: Estimated amount \$12,000
- oo. Renewal Agreement – Novell Software License Renewal
Approval of the renewal of the annual agreement with Novell for software maintenance from June 30, 2006 thru June 30, 2007. Fiscal Impact: \$109,600.00
- pp. Agreement – Northwoods Resort and Convention Center
Approval of the booking agreement with the Northwoods Resort and Convention Center and the expenses for the facilitation/speakers not to exceed \$2,000.00 for the purpose of holding an ASB Retreat for the staff/students on July 7-9, 2006 in Big Bear, California. Fiscal Impact: ASB Budgeted item, not to exceed \$10,000.00

qq. Purchase – Live-Scan Fingerprinting Equipment

Approval of the purchase of a new line-scan fingerprinting system, including support system, installation, training, and warranty upgrade.
Fiscal Impact: Budgeted Item, \$11,927

rr. MOU – Victor Valley High School for Ace Academy

Approval of the Memorandum of Understanding with Victor Valley High School. Fiscal Impact: In partnership with Victor Valley High School we will submit a grant proposal for \$250,000 over a 24 month period.

ACTION AGENDA

5. ee 2006-07 Academic Calendar

Approval of the 2006-07 academic calendar. Fiscal Impact: None.
Following discussion it was MSC (Nelson/Elder, 5-0) to approve the 2006-07 academic calendar with the following amendment, change December 26 from a board given holiday to a winter break holiday per the collective bargaining agreement with CSEA.

6. BOARD OF TRUSTEES

6.1-6.4

These items were moved to the beginning of the agenda.

6.5 Board of Trustees' Retreat

It was MSC (Underhill/Elder 5-0) to approve September 20-22, 2006 for the dates for the Board of Trustees' retreat.

7. SUPERINTENDENT/PRESIDENT

7.1 Agreement – Northwoods Resort and Convention Center

It was MSC (Elder/Underhill, 3-2, Henderson, No, Nelson, No) to approve the booking agreement with the Northwoods Resort and Convention Center for the purpose of holding a Leadership Team Retreat on August 28-29, 2006 in Big Bear, California. Approval of the facilitation/speakers expenses not to exceed \$2,000. Fiscal Impact: Budgeted item, Staff Development funds not to exceed \$ 10,000 estimated cost.

Recorders Note: The noted date should read July 28-29, 2006.

8. INSTRUCTION

None

9. STUDENT SERVICES

None

At 9:17 p.m. Board President Joe Range called a 15 minute break.

At 9:30 p.m. Board President Joe Range reconvened the meeting in open session

10. ADMINISTRATIVE SERVICES

- 10.1 2006-2007 Tentative Budget
It was MSC (Elder/Nelson, 5-0) to approve the Tentative General Operating Budget for 2006-2007. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.
- 10.2 Agreement – Tier Technologies, Inc.
It was MSC (Nelson, Underhill, 5-0) to approve the agreement with Tier Technologies Inc. to provide support for the Tier software program. Tier software is used for the online student registration system. Fiscal Impact: Budgeted Item, \$7,127.00 for 2006-07.
- 10.3 Agreement – Sonitrol of Long Beach
It was MSC (Underhill/Nelson, 5-0) to approve the agreement with Sonitrol of Long Beach to install and maintain security cameras and a digital video recording system for the Tower elevator building (Bldg. #43) elevators and lobby. Fiscal Impact: 9,240–Budgeted from Redevelopment dollars.
- 10.4 Agreement – Pacific Blue Micro/Cisco Equipment
It was MSC (Nelson/Underhill, 5-0) to approve the renewal of the maintenance agreement with Pacific BlueMicro through July 30, 2007 per the terms listed. Fiscal Impact: \$46,271.00.
- 10.5 Agreement – Omni Update Campus
It was MSC (Elder/Underhill, 2-3, Elder, No, Henderson, No, Nelson No) The motion failed to approve the service agreement with Omni Update Campus for a Content Management System through June 30, 2009, per the terms listed. Fiscal Impact: \$44,625.00
- 10.6 Lease Agreement – Class Leasing, Inc.
It was MSC (Nelson/Henderson, 5-0) to approve the lease agreement for (1) 24x40 relocatable classroom. This agreement is for period of three (3) years commencing on July 2, 2006 and ending on July 1, 2009. Fiscal Impact: \$16,488.00 to be paid on annual installments of \$5,496.00 for three (3) years.
- 10.7 Amendment to Existing Spencer/Hoskins Associates Agreement
It was MSC (Underhill/Nelson, 5-0) to approve the amendment as submitted for reimbursable fees for the Advanced Technology Center construction project contract with Spencer/Hoskins. Fiscal Impact: Not to exceed \$157,488. This is a 100% reimbursable expenditure from Capital Construction funds.
- 10.8 Agreement – Trebron Company, Inc.
It was MSC (Nelson/Underhill, 5-0) to approve of the license agreement with Trebron Company to provide a Sophos security appliance and Sophos anti-virus licensing for 1600 users. This agreement will be effective for the period of July 1, 2006 thru June 30, 2009. Fiscal Impact: \$43,550.00 (total for 3 years).

10.9 Approval of 5-Year Facilities Plan

It was MSC (Nelson/Elder, 5-0) to approve the 5 year facilities plan for submission to the State of California as submitted. Fiscal Impact: This is an integral part of the process to secure state funding for needed facilities.

11. HUMAN RESOURCES

11.1 PULLED Agreement – Norman A. Traub Associates

11.2 Agreement – Hay Group

It was MSC (Elder/Underhill, 5-0) to approve the agreement with the Hay Group to develop updated classified job descriptions at a cost not to exceed \$20,000, plus expenses. Fiscal impact: Budgeted \$20,000.

11.3 Agreement – Madeira Group International

It was MSC (Nelson/Elder, 5-0) to approve the agreement with Madeira Group International to provide background investigations for the campus police/public safety officers at a cost not to exceed \$9,000. Fiscal Impact: Budgeted \$9,000

11.4 Agreement – Joseph M. Ho, M.D. Inc.

It was MSC (Elder/Nelson, 5-0) to ratify the agreement with Joseph M. Ho, M.D. Inc., to provide medical services, including pre-employments exams, return to work programs and TB testing. Fiscal Impact: Budgeted Item.

11.5 Classified Reassignment

It was MSC (Elder/Nelson, 5-0) to approve the reassignment of Carol Hill from the position of technician (50%) to payroll technician (100%), effective July 1, 2006. Impact: Budgeted Item.

11.6 Classified Leave of Absence – Laura Katnic

It was MSC (Nelson/Henderson, 5-0) to approve the unpaid leave of absence request for Laura Katnic from approximately July 7, 2006 thru September 30, 2006. Fiscal Impact: Budgeted Item.

11.7 Implementation of Management Classification and Salary Study

It was MSC (Nelson/Underhill, 5-1, Henderson, No) to approve the Hay Group recommended salary placements for management and the management salary schedule reflecting job market salaries as established by the Hay Group. Fiscal Impact: Budgeted

11.8 Management – Revised Job Description and Title

It was MSC (Elder/Nelson, 5-0) to approve the revised job description and title change. Fiscal Impact: Budgeted Item

11.9 Classified – Change in Work Year

It was MSC (Elder/Nelson, 5-0) to approve the change of the work year from 10 months to 12 months for the position of Instructional Assistant III in welding as listed. Fiscal Impact: Budgeted Item.

11.10 PULLED Administrative/Management Confidential New Position

- 11.11 Settlement Agreement Between CSEA Chapter 584 and the Victor Valley Community College District
It was MSC (Underhill/Nelson, 4-1 Henderson, No) to ratify the settlement agreement with CSEA Chapter 584. It is anticipated that the CSEA bargaining unit will ratify the agreement in the very near future. Fiscal Impact: Budgeted Item

12. DISCUSSION/INFORMATION

- 12.1 Construction Update
This information was presented for board information by Mr. Garcia, Director Facilities Construction.
- 12.2 Datatel Update
This information was presented for board information by Mr. Baron, Vice President, Administrative Services.
- 12.3 Customer Service Survey
This information was presented for board information by Mr. Baron, Vice President, Administrative Services.
- 12.4 PACE Program Update
This information was presented for board information by Dr. Prystowsky, Interim Deputy Superintendent/Executive Vice President, Instruction.
- 12.5 Evening/Weekend Nursing Program Update
This information was presented for board information by Mr. Parisi, Dean Vocation Education, Mr. Parisi and Mrs. Ontiveros, Foundation Director.
- 12.6 Honors Program Update
This information was presented for board information by Dr. Prystowsky, Interim Deputy Superintendent/Executive Vice President, Instruction
- 12.7 Outreach Update
This information was presented for board information by Dr. Kildal, Dean, Academic Programs, Math & Science.
- 12.8 Scholarship Ceremony
This information was presented for board information by Dr. Lewallen, Vice President, Student Services.
- 12.9 Commencement Ceremonies - 2006
This information was presented for board information by Dr. Lewallen, Vice President, Student Services.
- 12.10 Athletics – Hall of Fame
This information was presented for board information by Dr. Lewallen, Vice President, Student Services.
- 12.11 Financial Aid Publications
This information was presented for board information by Dr. Lewallen, Vice President, Student Services.

12.12 High School Bridge Project

This information was presented for board information by Dr. Lewallen, Vice President, Student Services.

12.13 Vote of No Confidence -Superintendent/President

This information was presented for board information.

12.14 Substitutes Provided Through Contract

This information was presented for board information.

12.15 Classified Resignation

This information was presented for board information.

12.16 PULLED District Initial Negotiations Proposal

12.17 PULLED CTA Initial Negotiations Proposal

12.18 District Initial Negotiations Proposal for CSEA Contract

The initial proposal from the district to CSEA was presented for board information.

12.19 CSEA Initial Negotiations Proposal

The initial proposal from CSEA to the district was presented for board information.

12.20 Quarterly Fiscal Status Report

This information was presented for board information.

12.21 Monthly Financial Reports

This information was presented for board information.

12.22 Sabbatical Leave Report – Richard Ripley

This information was presented for board information.

PUBLIC COMMENTS ON NON-AGENDIZED ITEMS: The following individuals made comments with respect to non-agendized items: Lael Willingham, Margaret West and Mitch Greene.

13. ADJOURNMENT

At 10:50 p.m., it was moved by Trustee Elder and seconded by Trustee Underhill to adjourn the meeting. The motion carried unanimously by those members present

APPROVED:



Joe Range, President

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary



Donald Nelson, Clerk

7-11-06

Date Approved