



**Victor Valley Community College District  
Board of Trustees Regular Meeting Minutes  
Tuesday, February 13, 2018**

**1. CLOSED SESSION: 5-6 PM**

**1.1 PUBLIC COMMENTS ANNOUNCEMENT**

**1.2 CALL TO ORDER**

The Board of Trustees of the Victor Valley Community College District met in open session on February 13, 2018 in the Board Room. Board President Tortorici called the meeting to order at 5:03p.m.

**1.3 ROLL CALL**

Board President Tortorici: Present  
Board Vice President Henderson: Present  
Board Clerk Brady: Present  
Trustee Pinkerton: Present  
Trustee Wood: Absent  
Student Trustee David Perez: Absent  
Superintendent/President Dr. Wagner: Present  
Trustee Wood arrived at 5:04 p.m.  
Student Trustee Perez arrived @ 5:19p.m.

**1.4 ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**1.5 CONFERENCE WITH LEGAL COUNSEL**

**1.6 ADJOURN TO CLOSED SESSION**

Board President Tortorici adjourned to closed session at 5:04 p.m.

**2. OPEN SESSION REGULAR MEETING: 6:00 p.m.**

Board President Tortorici called the meeting to order at 6:09p.m.

**2.1 PUBLIC COMMENT ANNOUNCEMENT:**

**2.2 CALL TO ORDER**

Board President Tortorici: Present  
Board Vice President Henderson: Present  
Board Clerk Brady: Present  
Trustee Pinkerton: Present  
Trustee Wood: Present  
Student Trustee David Perez: Present  
Superintendent/President Dr. Wagner: Present

## 2.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Tracey Richardson led the Pledge of Allegiance to the Flag.

## 2.4 CLOSED SESSION REPORT OUT

Legal Counsel Jeff Morris counsel reported that the board met in closed session at approximately 5:05pm, direction has been given to Dr. Wagner and Counsel for the purposes of litigation matters.

## 2.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

Dr. Wagner pulled consent agenda item 6.35, Adopting Implementation Schedule for Plan 3 Trustee Areas and revised Resolution No. 18-01 (R) and moved it to the action agenda section of the meeting.

Dr. Wagner moved Information/ Discussion item 13.4, Received Information on the Governor's Proposed Budget for 2018-19 to the Superintendents/President's report section of the agenda.

Trustee Brady motioned to move consent agenda item #6.35 to the board of trustees action agenda section of the meeting and move agenda item 13.4 to the Superintendent's/President report section of the agenda, seconded by Trustee Pinkerton. Student Trustee Advisory vote Yay, 5-0. Motion passes.

## 3. SUPERINTENDENT/PRESIDENT'S REPORT

### 3.1 FOUNDATION

Tim Anderson, Vice President of the Foundation Board of Directors reported out on behalf of Eric Schmidt as he is home sick. Tim reported out on the Cracker Barrel Ribbon Cutting Ceremony which was covered by the media. Cracker Barrel is supporting VVC's Restaurant Management Program as they designated \$10k towards student scholarships. The foundation is working on joint goals with VVC. The Alumni Hall of Fame was a sold out event, 25<sup>th</sup> Anniversary of the banquet, announced the award winners and sponsors, thanked them for their generous investments and partnerships. Tim answered the boards questions.

### 3.2 ASB STUDENT GOALS

Student Trustee Perez reported out on the status of the hydration station installations, great to see one of their goals happening and the Relay for Life event.

### 3.3 ACADEMIC SENATE

No report, no representation

### 3.4 ACCREDITATION STEERING COMMITTEE

Dr. Wagner stated that there is nothing to report.

### 3.5 Facilities

Steve Garcia reported out on the status of the One Stop, provided the Board with a flyer, he is reaching out to at least 1300 local contractors for bids, and provided an update on the process. Steve answered the board's questions.

Dr. Wagner asked Chief Knight to introduce our recently hired campus police officers. Chief Knight announced the hire of 4 new officers, one is not present tonight as his wife is having a baby, and the three officers present introduced themselves. The Chief answered the board's questions.

Dr. Wagner moved agenda item 13.4 to this section of the agenda: Received Information on the Governor's Proposed Budget for 2018-19

Tracey Richardson provided the board with a PowerPoint Presentation on the Governors 2018-2019 proposed budget for community colleges. Tracey and Roger answered the board's questions. The board thanked Tracey for the information.

Trustee Wood left his seat at 7:03pm.

Trustee Wood arrived back to his seat at 7:05 p.m.

#### **4. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:**

##### **4.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

Misael Sierre

Trustee Wood called Megan Fox up to the podium, Trustee Brady made a motion to allow Meagan to speak without a comment card, no second. Board President Tortorici asked Meagan to introduce herself.

#### **5. REPORTS**

##### **5.1 CTA**

No report, no representation.

##### **5.2 CSEA**

CSEA President Margaret Kagy reported out on behalf of CSEA.

##### **5.3 AFT PART-TIME FACULTY UNITED**

No report, no representation.

##### **5.4 MANAGEMENT**

Steve Garcia reported out on workshops and conferences that management attended. Ray Quan approached the podium to answer questions from the board. Hamid Eydgahi reported out on the job fair in Long Beach.

#### **6. CONSENT AGENDA**

## 6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

None.

## 6.2 APPROVAL OF CONSENT ITEMS

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0), to approve the consent agenda items except for agenda items 6.3 and 6.35.

Trustee Tortorici pulled consent agenda item 6.3 as there was a minor correction to the December 12, 2017 minutes. The amended version of the minutes was added in its place. It was MSC (Wood/Brady, Student Advisory Vote Yay, 5-0), to add and approve the amended minutes in place of the existing ones. Motion passes.

6.3 PULLED Approval of the Minutes of the December 12, 2017 Regular Board of Trustees Meeting

6.4 Approval of the Minutes of the January 09, 2018 Regular Board of Trustees Meeting

6.5 Approval of the Minutes of the January 10, 2018 Special Board of Trustees Meeting

6.6 Approval of the Minutes of the January 16, 2018 Special Board of Trustees Meeting

6.7 Agreement-Galaxy Moving, LLC

6.8 Agreement- Wiltshire Urethane Foam Company

6.9 Contract Education: VESD - ESL Spring 2018

6.10 Agreement-Merrell Johnson Engineering, Inc.

6.11 CEB OnLaw Subscription Agreement

6.12 Increase Contract Amount - H & L Charter CO Inc.

6.13 Increase - Porter Boiler Service, Inc.

6.14 Forbes Graphics to remove and replace the existing decals on the Police Units.

6.15 Compressed Air Specialties, Inc. Independent Contract Agreement

6.16 Amendment - 2017-2018 Academic Calendar

6.17 Software license and maintenance renewal agreement - JAWS (2018 thru 2020)

6.18 Grant- Vons Foundation Vets Backpacks Program

6.19 Contract-CareerAmerica, LLC

6.20 Contract Ed: Excelsior AVA74 Spring 2018

6.21 Agreement - Institute for Evidence-Based Change (IEBC)

6.22 Agreement - High Desert Shuttle

6.23 Contract - Ebmeyer Charter

6.24 Board of Trustees Payment Report

6.25 Curriculum Changes as of November 30, 2017

6.26 Non-Classified Employees

6.27 Agreement- SAFRAN MorphoTrust USA

6.28 Agreement- Heritage Victor Valley Medical Group

6.29 Agreement- KYA Services, LLC

6.30 Board of Trustee Budget Transfer Request Report

6.31 Independent Contractor Agreement - Alma De Santos (SAM Grant)

6.32 Agreement Renewal - G&M Towing and Recovery

6.33 Learning Site Agreement - California State University San Bernardino

6.34 Agreement-Masco & Sons

6.35 MOVED TO THE ACTION SECTION OF THE AGENDA Adopting Implementation Schedule for Plan 3 Trustee Areas and revised Resolution No. 18-01 (R)

## 7. ACTION AGENDA:

### 7.1 PUBLIC COMMENTS RELATED TO ACTION ITEMS

10.7, 10.8, Margaret Kagy

## 8. BOARD OF TRUSTEES - ACTION AGENDA

### 8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

6.3 PULLED Approval of the Minutes of the December 12, 2017 Regular Board of Trustees Meeting

Trustee Tortorici pulled consent agenda item 6.3 as there was a minor correction to the December 12, 2017 minutes. The amended version of the minutes was added in its place. It was MSC (Wood/Brady, Student Advisory Vote Yay, 5-0), to add and approve the amended minutes in place of the existing ones. Motion passes.

6.35 MOVED TO THE ACTION SECTION OF THE AGENDA Adopting Implementation Schedule for Plan 3 Trustee Areas and revised Resolution No. 18-01 (R)

Trustee Brady motioned to move consent agenda item #6.35 to the board of trustees action agenda section of the meeting and move agenda item 13.4 to the Superintendent's/President report section of the agenda, seconded by Trustee Pinkerton. Student Advisory vote Yay, 5-0. Motion passes.

#### 8.2 Approval of Revised Board Policy 2010 - Board Membership

It was MSC (Wood/Brady, Student Advisory Vote Yay, 5-0) to approve BP 2010 with the exception of the Note in red, "Noted in EC 72103 (b)(1)" will be removed prior to posting.

Trustee Henderson left his seat at 8pm  
Trustee Henderson arrived back at 8:02pm

#### 8.3 Approval of Revised Board Policy 2015 - Student Members

It was MSC (Wood/Brady, Student Advisory Vote Yay, 5-0) to approve as amended changing the number of units per semester from five to six units in paragraph #3.

Trustee Wood left his seat at 8:07 pm.  
Trustee Wood arrived back at 8:08 pm

#### 8.4 Approval of Revised Board Policy 2100 - Board Elections

It was MSC (Wood/Brady, Student Advisory Vote Yay, 4-1-0-0 to approve the board policy as amended with Trustee Henderson voting Nay.

Trustee Wood made a motion to amend the policy removing the lower of the two number four's on the map. Seconded by Trustee Brady, Student Advisory vote Yay, 5-0.

Tech break at 8:16 p.m.  
Reconvened at 8:24 p.m.

#### 8.5 Board Resolution #18-02 - Black History Month

It was MSC (Wood/Brady, Student Advisory Vote Yay, 5-0) to approve resolution #18-02, Black History Month.

Trustee Tortorici would like the resolutions brought to the board for approval a month before the actual event.

#### 8.6 Request for Excused Absence, Trustee Dennis Henderson, Special Board of Trustees

It was MSC (Wood/Brady, Advisory Vote Yay, 4-0-1-0, with Trustee Henderson abstaining) to approve the excused absence of Trustee Henderson during the Special Board of Trustees Meeting on January 10, 2018.

## 9. ADMINISTRATIVE SERVICES - ACTION AGENDA

### 9.1 Agreement Amendment 1-Apple Valley Communication, Inc.

It was MSC (Henderson/Wood, Student Advisory Vote Yay, 5-0) to approve the agreement amendment 1 with Apple Valley Communications, Inc.

### 9.2 Agreement- City of Victorville Bear Valley Road Class 1 Bike Path

It was MSC (Henderson/Brady, Student Advisory Vote Yay, 5-0) to approve the agreement, City of Victorville Bear Valley Road Class 1 Bike Path.

### 9.3 Change of primary account holder for District credit card accounts

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the Change of primary account holder for District credit card accounts.

### 9.4 2018-19 Budget Calendar

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the 2018-19 Budget Calendar.

## 10. HUMAN RESOURCES - ACTION AGENDA

### 10.1 Public Hearing on AFT Part-Time Faculty United Reopener Collective Bargaining Proposals

Public Hearing to take comments on the AFT Part-Time Faculty United Reopener Collective Bargaining Proposals

- a) The Board President hereby declared the hearing open.
- b) The public may now comment on the AFT Part-Time Faculty United Reopener Collective Bargaining Proposals.
- c) The Board President hereby declared the hearing closed.

It was MSC (Wood/Henderson, Student Advisory Vote Yay, 5-0), motion passes.

### 10.2 Membership Renewal for Raymond Quan- Society of Human Resources Management (SHRM)

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the Membership Renewal for Raymond Quan- Society of Human Resources Management (SHRM).

### 10.3 Renewal of Administrative Contracts

It was MSC (Henderson/Brady, advisory vote Yay, 5-0 motion passes

### 10.4 New Job Description and Salary Placement for Athletic Eligibility Specialist

It was MSC (Perez/Henderson, Student Advisory Vote Yay, 5-0)

### 10.5 Update to Job Description and Salary Placement for Lead Systems Programmer/Analyst position

It was MSC (Brady/Tortorici, Student Advisory Vote Yay, 5-0 motion passes.

### 10.6 CSEA Reclassifications Updated Memorandum of Understanding

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the CSEA Reclassifications Updated Memorandum of Understanding.

10.7 New Job Description and Salary Placement for Director of Outreach & Student Success and Support Program

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the New Job Description and Salary Placement for Director of Outreach & Student Success and Support Program.

10.8 New Job Description and Salary Placement for Director of Community/Contract Education and Workforce Programs

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 4-1-0-0 with Trustee Tortorici voting Nay. Motion passes.

**11. INSTRUCTION - ACTION AGENDA**

11.1 Curriculum Changes as of December 14, 2017

It was MSC (Brady/Henderson, Student Advisory Vote Yay, 5-0) to approve the Curriculum Changes as of December 14, 2017.

11.2 Out of State Student Travel - Model United Nations (MUN)

It was MSC (Wood/Henderson, Student Advisory Vote Yay, 5-0) to approve the Out of State Student Travel - Model United Nations (MUN).

**12. SUPERINTENDENT/PRESIDENT: ACTION AGENDA**

12.1 Agreement: Vector Resources, Inc. (VRN-086030-001 54/211, 212 & 213)

It was MSC (Wood/Henderson, Student Advisory Vote Yay, 5-0) to approve the Agreement, Vector Resources, Inc. (VRN-086030-001 54/211, 212 & 213)

12.2 Out of State Travel - Student Travel ASB

It was MSC (Brady/Wood, Student Advisory Vote Yay, 5-0) to approve the Out of State Travel - Student Travel ASB.

**13. INFORMATION/DISCUSSION**

13.1 Emeritus Status

**ADDED Consent Agenda Item 6.35 was recognized during this section of the meeting.** Adopting Implementation Schedule for Plan 3 Trustee Areas and revised Resolution No. 18-01 (R)

At the beginning of the meeting Dr. Wagner requested that consent agenda item 6.35 be moved to the end of the agenda under action.

Trustee Brady made a motion to merge the implementation schedule, seconded by Trustee Wood, Student Advisory Vote Yay, 5-0). Motion passes.

Trustee Wood made a motion to approve plan B of the implementation schedule for option plan 3 trustee area, seconded by Trustee Tortorici, advisory Vote Yay, all in favor, no one opposed, 5-0.

13.2 Agreement -- College and Career Access Pathway: Lewis Center for Educational Research



13.3 Quarterly Financial Reports - 2nd quarter as of December 31, 2017

13.4 Moved to the Superintendent/President's Report Section of the Agenda - Received Information on the Governor's Proposed Budget for 2018-19

13.5 Board Policy 2725 - Board Member Compensation

**14. BOARD COMMUNICATION:**

14.1 Individual Board of Trustees Reports

Student Trustee Perez would like to add to the agenda for discussion the topic of bikes and skateboards on campus. Dr. Wagner stated that the item can be added for discussion at a future board meeting.

Trustee Pinkerton thanked Dr. Wagner for his appearance at Silverado High School this week and would like to see Dr. Wagner visit other local High Schools in the future. He appreciates Dr. Wagner.

Trustee Henderson wished everyone a Happy Valentine's Day.

Trustee Brady commented on VVC's Aviation Program, Silverado High School, Serrano High School and the work that Chris Piercy is doing with the Bridge Program. He thanked Misael Sierre for sharing his comments regarding becoming a U.S. citizen.

Trustee Wood stated that he had fun meeting with the Model United Nations team during lunch today held at the High Desert Bar Association. He enjoyed listening to their stories. Wished everyone a Happy Valentine's Day.

Trustee Tortorici had the opportunity to attend and participate with Trustee Wood the \$20k grant presentation by Wells Fargo to the Veteran's Resource Center, thanked the Foundation for getting the grant, thanked Trustee Wood for speaking from the heart to the Veteran's. She attended DVL. She thanked Steve for the tour of the new and updated facilities and for treating her to lunch. She had the opportunity with Roger to meet with Supervisor Lovingood and hopes to work closer with his office.

**15. ADJOURNMENT**

15.1 ADJOURNMENT

It was MSC (Henderson/Brady, 5-0) to adjourn the meeting at 9.26p.m.

  
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Joseph W. Brady, Clerk

3/13/18  
Date Approved